

**REGULAR MEETING – FINANCE SUB-COMMITTEE**

Approved 4/12/2012

**Litchfield Board of Education**

**Monday, February 27, 2012, Litchfield High School Library/Media Center, 6:30 p.m.**

A regular meeting of the Litchfield Board of Education Finance Sub-committee was held on Monday, February 27, 2012 at 6:30 p.m. in the Litchfield High School Library/Media center.

Members Present: Mr. Shuhi (chair), Mr. Bongiorno and Ms. Fabbri.

Also Present: Dr. Wheeler, Mr. Buccitelli, Mr. Simone, Ms. Rosser, Mr. Crow, Ms. Longobucco, Mr. Waugh, Mr. Falcetti, Ms. Carr and press.

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: add agenda item 1a. to discuss legal procedures with regard to transfer of maintenance operations.

MOTION carried. All votes were in the affirmative. There were no abstentions.

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to move to Executive Session to discuss items covered by attorney/client privilege. Dr. Wheeler, Mr. Buccitelli, Mr. Waugh, Mr. Falcetti, Ms. Carr and Ms. Rosser were invited to attend.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Executive Session

Present were: Mr. Shuhi, Mr. Bongiorno and Ms. Fabbri.

Also present were: Dr. Wheeler, Mr. Buccitelli, Mr. Waugh, Ms. Carr, Mr. Falcetti, and Ms. Rosser.

Open session resumed at 7:15 p.m.

No action was taken.

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to approve the Finance Sub-Committee minutes of the January 23, 2012 regular meeting as corrected. Under New Business c. “Board of Education” is corrected to read “Board of Education’s”.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications - none**

**Public Comment – none**

**Old Business – none**

**New Business**

2012-2013 Budget Discussions – Executive summary: .4 FTE School Psychologist, Tech. Ed. Figure needs adjustment, reduced budget \$4,356, discussed cost of Data Management services, discussed need for completing wireless service at L.H.S., discussed adding Technology Coordinator, discussed leasing, discussed OdysseyWare and its uses, supplemental skills position at C.S.; World Language at L.I.S. French 20 students, Sp. 65 students in 7<sup>th</sup> grades, proposed science teacher at L.I.S., discussed P.D. funding, copier usage and how it is accounted for in the budget, questions on phone service, L.I.S. playground needs work but is not in budget, Special Ed. Transportation, salaries and F.P.E. accounts reviewed, Special Ed. Assistants and their certifications, Inform money can be used for software that is in the budget, reviewed encumbrance report in budget book, maintenance benefits are down in 2011-2012 and will increase next year, no maintenance on V-Brick anymore, supplemental skills positions at C.S. and L.I.S., use of Science teacher at C.S., SRBI at L.H.S., reviewed software account.

**Future Agenda Items – 2012-2013 Budget**

MOTION made by Ms. Fabbri and seconded by Mr. Bongiorno: to adjourn the meeting at 8:25 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted  
Donald R. Falcetti  
Secretary